

SUMMER FLEX PLAN

Management & Professional Staff (MaPS)



Application for Participation

Name:	
Employee ID:	
Faculty/ Department:	
Position/ Title:	
Anniversary Date:	
Vacation Balance (# days as of June 30, 2022):	
Email:	
Phone:	

The Summer Schedule is effective from July 4 to August 26, 2022. Within a two-week period, staff work their regular number of hours over nine (9) days, to allow for an extra day off.

Please select:

Day off (select one)	Commencing (select one)
Monday	July 4
	July 11
Friday	July 8
	July 15

Employee Authorization

Employee Signature

Date

Manager Authorization

Manager Signature

Date

Please submit completed applications to connect.to.perform@ucalgary.ca no later than **June 17, 2022**.